

Department of Music

Handbook

2007- 2008



**Foy Fine Arts Building
Georgia Southern University**

*Music's the medicine of the mind.
~ John A. Logan*

Members of GSU chapter of CMENC have opportunities for professional development at the local, state, and national levels. Students receive the *GMEA Music News*, *Teaching Music*, and the *Music Educator's Journal*. Joint membership in GMEA entitles collegiate chapter members to free registration at the annual state convention in Savannah. *All Music Education majors are expected to join this organization.*

American Choral Directors Association

The American Choral Directors Association is the largest single organization of choral directors in the United States. Student membership provides opportunities for participation in the activities of the student chapter as well as the state, regional and national associations. The Georgia Southern student chapter is specifically designed to provide professional and collegial contacts for choral music education students. All choral music education students are expected to join this organization.

International Association of Jazz Educators

The International Association of Jazz Educators was founded in 1968. The mission of IAJE is to assure the continued worldwide growth and development of jazz and jazz education. As a means of advancing its mission, IAJE initiates programs which nurture and promote the understanding and appreciation of jazz and its heritage; provides leadership to educators regarding curricula, aesthetics, and performance; assists teachers and practitioners with information and resources; and takes an active part in organizing clinics, festivals, and symposia at local, regional, national, and international levels.

This Handbook, supplementary to the Georgia Southern University General Catalog, is prepared for the convenience of students and faculty and is not to be construed as an official publication of the Board of Regents of the University System of Georgia. In case of any divergence from or conflict with the Bylaws and Policies of the Board of Regents, the official Bylaws and Policies of the Board of Regents shall prevail.

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i.

Phi Mu Alpha Sinfonia

Phi Mu Alpha Sinfonia is a professional fraternity which encourages and promotes the highest standards of creativity, performance, education and research in music. Membership is open to male students who have a deep and continuing interest in music.

Sigma Alpha Iota

The Sigma Alpha Iota Music Fraternity for women was established in 1903 with the sisters pledged to "stand for the highest possible musical scholarship, for nobility and uprightness of character and for the maintenance of friendly and unselfish relations among women in the musical profession." SAI has maintained these high ideals during the ensuing years. Membership in this international organization is open to qualified women with active and sincere interest in furthering their musical education.

Tau Beta Sigma National Honorary Fraternity

Tau Beta Sigma is a coeducational fraternity which operates primarily as a student service and leadership recognition society, whose chief aim is to assist the band director in developing the leadership and enthusiasm that is required of the band. Fraternity goals are to not only provide the band with organized and concentrated service activities, but to give our membership valid and wholesome experiences in organization, leadership and social contacts. The honorary nature of membership is based on our premise that "it is an honor to be selected to serve" the band, the Music Department, Georgia Southern University and the cause of band music in the nation's colleges and universities.

Collegiate Music Educators National Conference (CMENC)

The mission of MENC, The National Association for Music Education, is to advance music education as a profession and to ensure that every child in America has access to a balanced, sequential, high-quality education that includes music as a core subject of study.

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Brass Ensembles

Brass Ensembles consist of any number of combinations of brass instruments performing in a smaller chamber setting. The intent is to gain musicianship, stylistic concepts and familiarity with the repertoire. Current GSU brass ensembles include the brass quintet, trombone choir, tuba ensemble, trumpet choir, and horn ensemble. Membership is open regardless of major and includes performances both on-and-off campus.

Woodwind Ensembles

The objectives of the woodwind ensembles are to gain familiarity with the woodwind literature and to learn the art of small ensemble playing. Membership in the Georgia Southern University Clarinet Choir, Southern Saxophones, flute choir, and mixed woodwind ensembles is open to woodwind players regardless of major. These ensembles perform on-campus and off-campus throughout the academic year.

String Ensembles

String ensembles in duos, trios and quartets are formed upon student request. They are coached in literature appropriate to the group and perform in student recitals and at other on-and-off campus functions.

Membership in any ensemble is open through audition.

FRATERNAL AND PROFESSIONAL MUSIC ORGANIZATIONS

Pi Kappa Lambda - National Honor Society

Pi Kappa Lambda is the national honor society in music open to junior, senior and graduate music majors. In addition to scholarship, all students who are elected to the society must be considered to have outstanding musicianship.

The Department of Music actively embraces Georgia Southern University's primary goal of excellence in teaching. Our professional faculty places the highest priority on nurturing students through academic, applied, and ensemble course work and thoughtful advisement while remaining engaged in creative activity and scholarship. The Department offers a variety of experiences with guest artists, teachers, and clinicians who provide diversity of outlook. In turn, the Department's faculty lends its expertise as guest artists, teachers, and clinicians in southeast Georgia as well as nationally and internationally.

The music curriculum for majors at both the baccalaureate and graduate levels fosters proficiency in the creation, dissemination, performance, and teaching of music, and an understanding of its analytical, historical, cultural, and philosophical foundations. Programs for music majors also emphasize the development of habits related to life-long learning, including preparation for advanced degree work, understanding the importance of continual professional development, and the necessity and ability to adapt to changing professional demands.

The Department makes significant contributions to the region's culture by offering general education courses, concerts, recitals, lectures, and clinics and by providing opportunities for non-music majors and community members to participate in music-making through a variety of ensembles. It also renders service to the University community's athletic programs and various public relations efforts.

The Department maintains a commitment to music as one of the most pervasive and powerful expressions of culture, both historically in the development of modern civilization and sociologically in the artistic expression of the diverse societies that comprise our world. Through all of its activities, the Department promotes a better understanding and appreciation not only of music but of the entire world around us.

INTRODUCTION

The faculty of the Department of Music welcomes you as a student musician at Georgia Southern University. The music faculty members at Georgia Southern are devoted to teaching and helping students develop individual musical skills. Your success at Georgia Southern and ultimate career success are our primary concerns. To this end, we remain committed to close and personal attention in all course work, readiness to offer additional help to any student who requests it, and an effective academic advisory system.

The Department of Music is proud of its standards, the accomplishments of its students, and the diversity of its faculty. We are especially proud of the quality of instruction we offer. All courses are taught by full-time faculty or other professionals in the field.

In addition to your professional development, you will likely develop friendships with faculty and other students, many of which will remain lifelong. These associations will also prove vital to your continued development as a musician long after your graduation from Georgia Southern.

This Handbook is a supplement to the music sections of the Georgia Southern University catalog. Its purpose is to acquaint you with Department of Music policies and practices, special academic requirements, and student performing organizations. All policies, implemented through faculty, student, and administrative recommendations, are designed to help ensure your ultimate academic success as well as to facilitate procedural matters.

Southern Georgia Symphony

Besides filling the function of a university orchestra for the instruction and experience of music majors pursuing careers on orchestral instruments, the Southern Georgia Symphony is a semi-professional orchestra serving the cultural needs of Bulloch and the surrounding counties. The orchestra presents a subscription series, two youth concerts, and occasional extra concerts. Personnel is composed of Georgia Southern University student musicians, professional players and qualified community residents.

Jazz Ensemble

The GSU Jazz Ensemble provides an opportunity for qualified musicians to perform jazz in the medium of a 20-member "big band". Various styles of jazz including traditional swing, bebop, Latin, contemporary, and rock are played by the organization. The Jazz Ensemble's popular on-campus and off-campus concerts serve to expose listeners throughout southeast Georgia to this truly American music.

Percussion Ensemble

The Percussion Ensemble is an integral part of the percussion students' musical growth and experience. The ensemble meets twice a week and focuses on a broad repertoire encompassing many styles of percussion literature including transcriptions, world music, popular music, and a variety of percussion ensemble staples.

Georgia Southern Opera

Georgia Southern Opera provides a training ground for singing actors and presents a variety of music-theater productions during the school year. Enrollment is open to all.

Symphonic Wind Ensemble

The Georgia Southern University Symphonic Wind Ensemble is the premier concert band at GSU and is open, by audition, to the finest wind and percussion performers from the Department of Music and on the Georgia Southern campus. Auditions for GSUSWE are held the week prior to the start of fall and spring semesters.

Concert Band

The Georgia Southern University Concert Band fosters the highest performance standards while offering its members an opportunity to expand their technical and musical understanding and expertise. Programming for the Concert Band features challenging and engaging literature drawn from the rich musical tradition of the modern concert band.

Georgia Southern Chorale

The Georgia Southern Chorale is a highly select choral ensemble in the Vocal/Choral Area. GSC performs a wide variety of literature from all style periods and genres appropriate for chamber choir. GSC presents on campus performances, tours, and is frequently featured on ACDA and MENC events. Membership in this choir is by permission and audition only.

University Singers

University Singers is a non-auditioned choral ensemble. Membership is open to any GSU student. University Singers presents concerts each semester and performs at Choral Honors Day and at other events as invited. Concert literature represents all styles and genres appropriate for large choir.

Women's Chorus

The Women's Chorus is a non-auditioned choral ensemble. Membership is open to any GSU student. Women's Chorus presents concerts each semester and at other events by invitation. The repertoire for this ensemble includes a wide variety of genres written specifically for treble choirs.

ENTRANCE AUDITIONS AND PROVISIONAL ACCEPTANCE

All prospective music majors are accepted on the basis of an audition. The appropriate Music Department auditioning committee may elect to provisionally accept an entering student until the committee feels the student demonstrates the potential to perform at an acceptable level. The final decision for acceptance will be made by the appropriate jury committee, and the student will be notified of his/her status in writing by the department.

Any student who is accepted provisionally will not be allowed to register for a level 1000 (entry level) lesson until he/she exits provisional status. A provisional student will register for a provisional level lesson in an attempt to improve performance to an acceptable level. Provisional lesson credits do not count toward degree completion. Students may not register for more than 2 semesters of provisional study, and will be advised from the program if unable to exit provisional status by the conclusion of the second semester of provisional study.

SPECIAL ACADEMIC REQUIREMENTS AND DEPARTMENTAL POLICIES

1. **Applied Music:** Applied music courses are sequential in nature and inherent in them are various levels of proficiency. Enrollment each semester in Applied Music, for a two credit lesson, on the primary instrument for all Bachelor of Music and Bachelor of Arts degree candidates while in residence is expected. A student who does not demonstrate evidence of successful continuation of applied music study may be advised out of the program by majority vote of the appropriate applied music jury committee (see page 7).

2. **Large Ensemble:** Students must enroll in a Large Ensemble appropriate for their primary applied area and degree program until the student has satisfied his/her Large Ensemble requirement. Placement in ensembles is by permission/audition only. While students may register for more than one large ensemble per semester, only one large ensemble per semester will count towards satisfaction of the degree requirement.

NOTE: Piano primaries in the B.M. Performance major must earn 4 hours credit in MUSE 3514 Piano Ensemble in partial fulfillment of the Large Ensemble requirement. Piano primaries in majors other than B.M. Performance must earn 2 hours credit in MUSE 3514 Piano Ensemble in partial fulfillment of the Large Ensemble requirement. Participation should be organized so it occurs in the same academic year(s). (F/S for 2 hours credit and F/S, F/S for 4 hours credit).

Performance majors with Emphasis in Jazz Performance may substitute 2 semesters of Jazz Ensemble for Large Ensemble.

TYPICAL ENSEMBLE ASSIGNMENTS

BM Performance/Comp and BA Music

<u>Primary Instrument</u>	<u>Ensemble Assignment</u>
Wind and Percussion	Symphonic Wind Ensemble Wind Orchestra (Concert Band) Southern Georgia Symphony
Strings	Southern Georgia Symphony
Voice	Chorus
Piano and Guitar	Select an appropriate ensemble in consultation with the advisor.

BM Music Education

<u>Primary Instrument</u>	<u>Ensemble Assignment</u>
Wind and Percussion	Symphonic Wind Ensemble Wind Orchestra (Concert Band) Southern Georgia Symphony
Strings	Southern Georgia Symphony
Voice	Chorus

To obtain a university key:

Obtain a Key Request and Authorization form from the Music administrative secretary. Complete the form while in the Music administrative secretary's office. The Music administrative secretary must sign off on the Key Request and Authorization form. The completed and signed form is to be taken to the Physical Plant office for processing and key pickup. If the form is more than a week old a new form will have to be completed.

BULLETIN BOARDS

Bulletin Boards for music student, organization, and faculty use are located throughout the first and second floors of the Foy Building. Students should check daily the large bulletin board located in the main lobby. All official notices regarding departmental and class policies, juries, and recitals, as well as notes and communiques for individuals will be posted on the Music News board in the lobby.

PERFORMING ORGANIZATIONS

The GSU Southern Pride Marching Band

Developed to complement Georgia Southern's NCAA champion football team, the GSU Southern Pride Marching Band is open to brass, woodwind and percussion instrumentalists as well as to twirlers and colorguard personnel. The group takes the field at halftime of each home football game throughout the fall and often accompanies the football team to away games. The band's choreographed shows are designed with computer assistance and feature many types of music including pop, rock, classical, and jazz. Instrumentalists are accepted on the basis of high school band experience; twirlers and colorguard members must audition each spring.

The Director of Bands or the Director of Orchestra will be responsible for checking-out, checking-in, assessing instruments, and collecting fees.

Students are responsible for damage, beyond normal wear, to school-owned instruments or equipment.

LOCKERS

Instrument locker assignments will be made by the Director of Bands (for wind and percussion instruments) and the Director of Orchestral Activities (for string instruments). Lockers will be numbered and labeled as to their use (Tuba, Trombone, Cello, etc.) and assignments will be made accordingly. At the end of the check-out period, the lockers must be cleared out and locks or keys returned to the issuing director. Should this not occur, the lockers will be opened and the contents removed. The Director of Bands and the Director of Orchestral Activities will be responsible for retrieving the checked-out keys. Combination locks will be removed at the end of each check-out period and will be randomly paired with the lockers.

Personal locker (books, personal belongings) assignments will be made by the Music Department secretary at the beginning of each Fall semester. At the end of Fall semester, each student is to renew the locker assignment for Spring semester. At the end of Spring semester, ALL lockers are to be emptied. Lockers not emptied will have the locks and contents removed.

NOTE: When in use, lockers should be kept locked at all times. Theft and/or vandalism may occur at any time, day or night.

UNIVERSITY KEYS

Per University policy, all keys for interior doors in the Foy Building and Annex will be obtained from the Locksmith shop, by each individual faculty/staff/student.

Piano and Guitar

Select an appropriate ensemble in consultation with the advisor and appropriate to the degree track (Choral/Instrumental)

Students may not participate in an ensemble while enrolled in Student Teaching without written permission of the ensemble director and the university student teaching supervisor.

NOTE:

All Music Education majors with a primary instrument in the Wind or Percussion Area must complete a minimum of 2 semesters (2 hours credit) in the Marching Band during their first two years on campus at Georgia Southern University.

A student who becomes a Music Education major with a primary instrument in the Wind or Percussion Area after having participated in an instrumental ensemble still must complete a minimum of 2 semesters (2 hours credit) in the Marching Band and 2 semesters (2 hour credit) in Band or Symphony regardless of the number of hours already earned in other Large Ensembles.

3. **Change of Major or Primary Instrument:** Students who become music majors after the beginning of the freshman year (or who change primary instruments within music degrees) must satisfy at least 50% of the large ensemble requirements as a major on the final primary instrument. Students must also satisfy the level requirement for applied on the final primary instrument.

4. **Recital Attendance:** All students must successfully complete a minimum of 6 semesters of MUSE 1100 Recital Attendance. Each semester's syllabus lists the requirements necessary for a satisfactory grade. All students will register for MUSE 1100 Recital Attendance each semester until the required 6 semesters are successfully completed.

5. **Group Piano:** Proficiency examinations in Group Piano MUSC 2512 or 1422 must be satisfactorily completed with a score of 70% or better in order to fulfill all Group Piano requirements.

NOTE: It is strongly advised that students enroll in Large Ensemble, Recital Attendance, and Group Piano each semester until all requirements are fulfilled in order to ensure successful completion of course requirements and a timely graduation date.

6. **Theory Proficiency Examination:** A Theory Proficiency Exam, taken at the end of MUSC 2334/2514, must be passed by a score of 70% or better, as a pre-requisite for any upper division music theory course.

7. **Music Education Requirements:** Music Education majors will receive a summary of specific program requirements at the beginning of each fall term.

8. **Grading Policy:** Music majors must earn a minimum grade of "C" in each music class which applies toward graduation. Students earning less than a "C" grade in a sequential course may not enroll in the next course sequence until the course is repeated and a grade of "C" or higher is earned. In addition, students must earn a grade of "C" or better in a prerequisite course prior to registering for an advanced course in the same subject area.

No course grade may be challenged by special examination. Special problems or selected topics courses will not be created to replace a non-passing grade.

9. **Attendance Policy:** Each professor may make his/her own policy regarding attendance at classes, private music lessons, and ensemble rehearsals. Students will receive a syllabus for each course.

FOY FINE ARTS BUILDING SECURITY

To prevent vandalism or theft, the Recital Hall, the Annex and the classrooms must be locked when not in use. It is the responsibility of each user to lock doors after a rehearsal, class or other event.

FOY FINE ARTS BUILDING DECORUM

Food and drink are not allowed in the practice rooms or classrooms.

Practice rooms, pianos, music instruments, furniture, and other equipment are in the building for the use and convenience of student musicians and faculty. Care and maintenance are the responsibility of those who use them. All should create and maintain a professional atmosphere throughout the Foy Fine Arts building and the Foy Annex.

NOTE: Never leave instruments, books, music or other belongings unattended in the practice rooms, classrooms, lobby, or Annex.

SCHOOL-OWNED INSTRUMENTS OR EQUIPMENT

Only music majors and those involved in music courses, upon the consent of the Director of Bands or Director of Orchestra, will be allowed to check out school-owned instruments or equipment. Available for use without a fee, the instruments or equipment must be returned when called for by the Director of Bands or the Director of Orchestra. A fee of \$10.00 will be assessed when items are returned past due. Within two weeks of the due date, the full and complete cost of the instruments or equipment will be assessed. All other students or interested groups shall assume that such instruments or equipment will not be made available to them. In those rare instances when use is absolutely mandatory, a request for such may be made to the Department Chair. The Department Chair will then determine if the request shall be granted and will respond accordingly to the requesting group.

2. Everyone who uses the Carter Recital Hall should clear the stage after each use, except in the case of a dress rehearsal before a concert requiring an extensive set-up. Equipment taken from the Annex must be returned immediately after the concert and placed in its original position. Faculty members in charge of concerts are responsible for clearing the stage and moving equipment and must personally supervise such activity.

3. Use of the two Steinway Concert Grands is limited and requires permission of the Department Chair and/or applied teacher. The pianos should never be moved without their protective covers and, under most conditions, should be stored on the down-left side of the stage in their original position.

4. The backstage area must be left uncluttered at all times. **Clear access to the exit and the restroom must be maintained.**

5. A faculty member must be present at all after-hours student rehearsals, to supervise stage clearance and to lock the Carter Recital Hall.

Both doors of the backstage closet must be kept locked at all times.

THE FOY ANNEX

Eating, drinking, or smoking are not permitted in the Annex

FOY FINE ARTS BUILDING and ANNEX HOURS

The Foy Fine Arts Building and the Foy Annex are open for all 7:00 AM – 11:00 PM daily. After-hours access to the buildings is by authorized/enabled faculty/staff/student IDs, through the single entry available for each building. Keys are not available for exterior doors of the Foy Fine Arts Building or the Foy Annex.

10. **Academic Advisement:** Music majors are assigned an academic advisor according to their major. Faculty advisors are available by appointment or during office hours.

11. **Faculty Office Hours:** Faculty are available to meet with students by appointment or during posted office hours.

12. **Student Course Evaluation:** Student evaluations are important in completing the total picture of teaching effectiveness. Faculty will give students in all classes an opportunity to evaluate instruction each term.

13. **Annual Student Reviews:** At the end of the academic year, the advisors and applied music teachers will complete a brief academic/performance summary for each of their advisees/applied students. These files are confidential and are stored in the Department Chair's office. The files may be perused, however, by the advisor and applied music teacher if and when necessary, and by the Scholarship Committee when conducting its annual review of scholarship recipients. The student may examine his/her file at any time.

14. **Non-admittance to an Applied Studio or Ensemble:** Applied music instructors and ensemble directors reserve the right to refuse any student enrollment in a studio or ensemble if deemed warranted, regardless of the student's degree requirements.

Student Right of Appeal: A student who is refused enrollment in a music class has the right to appeal the decision. In such a case, the student will request a hearing by the Department Chair. The Department Chair will request written documentation from the instructor as to the reasons why the student was refused admittance to the class. The Department Chair will assemble relevant faculty members who are in a position to grant a fair and impartial hearing to the student's appeal. The instructor who refused enrollment may be asked to meet with the ad hoc appeals committee should the committee request a meeting.

The student will be given written notification of the decision of the appeals committee. All documentation is confidential and will be kept by the Department Chair.

Advisement from the Program or Major: An advisor or the appropriate applied music jury (through majority vote) may advise a student from the program or major. In such a case, the student may also exercise the right of appeal. The student will make a written request to the Department Chair to review the decision. The Chair will, in turn, request written documentation from the advisor or the appropriate applied music jury chair as to the reason(s) for advising the student from the program or major. The Chair may also confer with other faculty members who are in a position to forward an assessment of the student's work in music classes. Should the decision be based upon sub-standard musical performance, the student may be granted permission to re-audition on the primary instrument/voice. In such a case, the Chair will request the appropriate applied music jury chair to arrange an audition. **The student's advisor must attend the audition.** The results of the audition and the decision of the jury will be forwarded to the Department Chair who will share them with the student. A student may not re-audition more than once. All documentation is confidential and will be kept by the Department Chair.

Extenuating Circumstances: Extenuating circumstances, which prevent a student from meeting a certain academic requirement, or departmental policy, occasionally arise. Procedures for special consideration are as follows:

- The student will make a written request to the academic advisor that his/her circumstance be taken under special consideration.
- The written request must state the reasons why the student is unable to meet the requirement or policy.
- The advisor will, in writing, notify the appropriate instructor (if applicable) and the Department Chair of the student's request.

Phi Mu Alpha Sinfonia and Sigma Alpha Iota professional music fraternities each offer a scholarship by audition.

Students may receive scholarships from more than one funding source.

Scholarship recipients enter a contractual agreement specifying the academic, performance and other requirements of their scholarships.

USE OF THE CAROL A. CARTER RECITAL HALL

FOY FINE ARTS BUILDING IS A SMOKE-FREE FACILITY

FOOD AND DRINK ARE NOT ALLOWED IN THE RECITAL HALL AT ANY TIME

PERMISSION TO USE THE RECITAL HALL MUST BE SECURED FROM THE MUSIC DEPARTMENT CHAIR

The Recital Hall will be used only for performance activities, certain scheduled classes, and for specially approved functions.

1. A calendar is kept for the Recital Hall. The oversized working calendar is only used by music faculty and the music secretary. No student is to write on the calendar. Students who wish to reserve the hall or any other part of the music facility for specially approved functions need to work with the secretary and appropriate faculty member to secure a date. Only the appropriate faculty member may sign for student recital and rehearsal times.

NOTE: Faculty should notify the Music Department secretary of any calendar inclusions or exclusions.

The Esther Barnes Piano Scholarship is awarded annually to a music major whose applied area is piano and who has maintained a 3.0 GPA.

The Cohen and Newell D. Anderson Memorial Scholarship is awarded to a music major who has maintained a 3.0 GPA and who has demonstrated outstanding leadership and musical ability.

The Gerald H. Braz Music Scholarship is awarded to a rising sophomore music major who has maintained a 3.0 GPA and who has demonstrated exemplary musicianship and academic achievement.

The Statesboro-Georgia Southern Symphony Scholarship is awarded through audition for one year to a new student who performs with the Statesboro-Georgia Southern Symphony and who is registered for a string lesson.

Scholarships may be awarded to music majors who meet the standards for scholarship but may not have been on scholarship when first accepted to the music program.

NOTE: All Foundation, Endowed, and annually funded scholarship recipients must be enrolled in private lessons in the applied area for which the scholarship was awarded, regardless of the total of credit hours accumulated. Music Education majors are exempt during the semester in which they student teach.

The Southern Georgia Symphony, Symphonic Wind Ensemble, Marching Band, Southern Chorale, University Singers and Jazz Ensemble scholarships/service awards are awarded primarily upon performance ability and the needs of each of the ensembles. The Georgia Southern Opera offers work stipends for stage technicians and singers. Both music majors and non-majors are eligible for ensemble scholarships by auditioning for the director of the appropriate ensemble.

- The Department Chair will meet with the advisor, instructor, other appropriate faculty, and possibly the student to discuss the request.

- The Department Chair's decision will be communicated in writing to the student and copies given to the advisor and instructor.

- All documentation is confidential and will be kept by the Department Chair.

POLICIES REGARDING THE M.M. PROGRAM

Provisional Admission

Students who are admitted on a provisional basis must satisfy the specific provisions for exiting provisional status listed by the admissions committee before proceeding past the first 12 semester hours of coursework.

Departmental Proficiency Requirements

Before proceeding past the first 12 semester hours of the degree, all students admitted into the program must demonstrate acceptable proficiency (undergraduate exit level) in music theory (part-writing, analysis, and ear-training) and music history, determined through a test administered by the Department of Music. In addition, candidates in vocal performance must demonstrate acceptable proficiency in diction in both English and at least two foreign languages during their audition; basic undergraduate proficiency levels in the International Phonetic Alphabet (IPA) in German, French, Italian; and fluency in basic keyboard skills. At the discretion of the M.M. Advisor, students who have not met proficiency standards in a particular area may be restricted from enrolling in certain courses related to their deficiency.

Comprehensive Oral Examination and Deadlines for Graduation Recital/Final Project

In addition to satisfactorily passing all coursework on their Program of Study, all candidates for a graduate degree must satisfactorily demonstrate their ability to function as an independent performer/scholar/composer by (1) successfully conceiving and presenting a capstone project or recital and (2) successfully defending their project or recital and their general knowledge and understanding of material from coursework they have taken in an oral examination. The deadline for this examination for each semester is listed in the general University catalog and on the College of Graduate Studies web page.

All performance and composition students must do a recital jury no later than 3 weeks before the actual recital date. The recital jury must take place before the oral examination.

All music education students whose final project includes a written document must have worked through all issues and problems with their advisor on a schedule such that the advisor can issue his or her final approval no less than 2 weeks before the oral examination. After the advisor gives final approval to the document, the student should provide copies to the other committee members 2 weeks before the defense.

APPLIED MUSIC STANDARDS

1. Proficiency levels are consistent with the applied music course number. Students will be assigned a proficiency level by the applied area faculty through audition. All applied music courses have the prefix MUSA. In all applied course numbers, the third digit indicates the number of credit hours and the fourth digit indicates area.

Provisional/Non-Major Levels

PI MUSA 12XX
PII MUSA 32XX

The William J. Deal Memorial Scholarship is awarded on an annual basis to a select music major. This award is based on the student's academic record, the highest standards of music performance, and general conduct relative to student life and activities.

T.J. Morris Company Scholarship is awarded on an annual basis to a select music major. This award is based on the student's academic record, the highest standards of music performance, and general conduct relative to student life and activities.

The Dorothy L. Moore Scholarship is awarded annually to a select music education student whose primary instrument is in the string area and who performs with the Statesboro-Georgia Southern Symphony.

The Douglas Graves Symphony String Performance Scholarship is a competitive award of \$2,000.00 given to an outstanding string major. The recipient must also be a member of the Statesboro-Georgia Southern Symphony and meet all other criteria for a Departmental Scholarship.

The Dorothy Lucille Pevey Music Education Scholarship is awarded annually to the outstanding rising senior in music education.

The Warren F. Jones Scholarship in Music Composition was established by Phi Mu Alpha Sinfonia in honor of Dr. Warren F. Jones, Dean-Emeritus of the College of Arts & Sciences. The recipient must be of at least junior class standing, maintain a 3.0 GPA, and major in music composition. The recipient is chosen by members of the Theory/Composition Committee of the Department of Music.

SCHOLARSHIPS

Renewable Scholarships

Georgia Southern University Foundation scholarships are awarded to music majors based on performance ability and academic excellence. The GSU Foundation scholarships are renewable over a four year period as long as the criteria and requirements are maintained, contingent upon Georgia Southern University Foundation funding.

GSU Foundation music scholarship recipients are reviewed on an annual basis (see Annual Student Reviews, pg. 6). A decline in the quality of the student's work over the year may result in a reduced scholarship. The scholarship will be discontinued altogether should the criteria stated on the scholarship contract not be satisfactorily met.

Carol A. Carter music scholarships are awarded to freshman music majors and are renewable for four years as long as the scholarship criteria and requirements are met. The students must demonstrate outstanding musical talent, academic excellence, service to others, and be of the highest integrity.

Annual Endowed Scholarships

The Presser Foundation Scholarship, made available by the Presser Foundation of Haverford, Pennsylvania, is awarded annually to an outstanding rising senior music major who has excelled in both musical performance and academics.

The George R. and Emma T. Kelly Scholarship is awarded to a music major in piano performance. The scholarship is awarded on a competitive basis each year and is based upon merit, talent exhibited, academic record, personal character, relevant extracurricular activities, and future professional goals.

Undergraduate Levels

I MUSA 11XX

II MUSA 21XX

III MUSA 31XX

IV MUSA 41XX

Graduate Levels

GI MUSA 71XX

2. A student will continue to enroll in the assigned level until he/she reaches the next Proficiency Level.
3. The successful public performance of an approved solo is a prerequisite to being assigned the next proficiency level.
4. Levels must be completed in sequence and a student may not skip a level. Transfer students will be placed in the appropriate level by audition.
5. The above policy will apply to music majors on their primary instruments only. Music majors who take a secondary instrument, those admitted under provisional status (see Provisional Acceptance) as well as all others in applied music will enroll at the level assigned by audition and be expected to progress to higher levels.
6. The required degree program Proficiency Levels are as follows:
 - BA - Complete level II
 - BM: Performance - Complete level IV
 - BM: Performance/Emphasis Jazz Performance - Complete level III
 - BM: Music Education - Complete level II (**prior** to Student Teaching)
 - BM: Composition - Complete level II

7. Applied Music Juries

All music majors will take a jury in their major applied area. Music minors may take a jury at the discretion of the applied teacher. Music majors giving a recital may or may not be required to take a jury at the discretion of the jury committee.

- a. Jury grades should be based solely on the jury performance.
- b. It is within the province of the jury to:
 1. Assign levels
 2. Provide written commentary on the students' performances
 3. Assign grades to the performance
 4. Assist in Junior, Senior and Invitational Recital hearings
 5. Assist in determining music major status

8. Studio

- a. At the beginning of the academic term all studio teachers will give each of their new students a written statement containing the following information:
 1. How grades are determined
 2. The attendance policy
 3. The policy for make-up lessons
 4. Specifications for recital preparation (if applicable)
- b. Studio classes on each instrument/voice will be held in accordance with the individual professor's curriculum design.
- c. Students who are not doing satisfactory work at midterm will be informed in writing by the applied teacher. A copy will be sent to the advisor.

6. Only those students enrolled in MUSE 3514/6514 will be assigned to weekly studio lessons as part of their course work. Pianists enrolled in MUSE 3514/6514 must clear accompanying for any school function, including SAI and PMA functions, with the Staff Accompanist and the Piano Faculty.

7. The student is responsible for any additional accompanying services required by the studio instructor.

Additional Guidelines

JURIES

1. If the deadline for submitting music to the accompanist has passed, the student will not be provided an accompanist.
2. If a student cannot attend a scheduled rehearsal, rescheduling of the rehearsal, dependant on the accompanist's availability, must occur prior to the original rehearsal time.
3. If the student misses one of the two rehearsals, the student will perform his/her jury unaccompanied, unless their applied teacher agrees to play the accompaniment.

FULL RECITAL

1. If a recital is being shared by two students, an Accompanist Request Form must be submitted for each student.
2. As a matter of professional courtesy, recitals and rehearsals should only be scheduled after consultation with the accompanist.

2. The Staff Accompanist will make all accompanying assignments unless requests for other accompanists are made; such requests need to be cleared with the Staff Accompanist and the Piano Faculty.

3. Non-Music Majors will not be serviced unless they are performing on a General Student recital.

4. If the posted due date for submitting music has passed, the pianist may refuse to do the performance. The schedule for deadlines is as follows:

GSR - 3 weeks
 Endowed and Studio Honors - TBA
 Juries - TBA
 Full Recitals - 6 weeks prior to the recital date

Add one week for breaks (Spring Break, Labor Day, Thanksgiving, Fall Break...) between the deadline and the performance date.

Requests for events which require a greater commitment of time must be submitted as early as possible.

5. It is the responsibility of the instructor making the request and the student to meet with the accompanist in order to set rehearsal times. Time allotment for rehearsals:

GSR, Studio Honors, Endowed - two 30-minute rehearsals
 Juries - two 20-30 minute rehearsals (determined by the pianist)
 Full Recital - three lesson/rehearsal hours, hearing, recital, dress rehearsal (should not exceed one and a half times the length of the recital)

At the discretion of the pianist, additional rehearsals may be provided depending on the pianist's availability and the difficulty of the music.

RECITAL POLICIES

1. Student Recitals

- a. Performance majors: Two full recitals MUSA 3101, MUSA 4111.
 Music Education majors: One half-recital (graduation) MUSA 2101.
 Composition majors: One full recital of original compositions MUSA 4111.
 Graduate performance majors: MUSA 7191
 Graduate composition majors: MUSA 7191
 (Students must be on Level II to register for and perform a graduation recital - MUSA 2101, students must be on Level III to register for and perform a junior recital - MUSA 3101, and students must be on Level IV to register for and perform a senior recital - MUSA 4111.)
- b. All student recitals must be approved on a pass/fail system by the appropriate jury committee at least three weeks prior to the scheduled recital date. In the event that a jury member must be absent from the hearing, the jury chair will find a substitute faculty member. Hearings are open to all music department faculty members. All program repertoire will be presented at the hearing. Stated policies also govern recitals by fraternal and non-fraternal organizations.
- c. The student recital and the recital hearing will have the same jury committee. The final grade is determined by the consensus of the jury committee.
- d. All part-time and full-time applied instructors are required to attend hearings and recitals of their students.
- e. Recital hearing and rehearsal dates will be established by the primary teacher and recorded on the main calendar. Rehearsal time in the Recital Hall shall be limited to three hours per recital.

f. No program substitutions (additions or deletions) may be made between the hearing and recital dates.

g. Student encores, dedications, etc., must be approved by the jury at the hearing. Material added at the performance without the consent of the jury will result in a lowered grade.

h. All recitals will be of reasonable length - approximately 25 minutes of music for a half-recital and approximately 50 minutes of music for a full recital. Intermissions are not recommended (unless necessary due to musical demands of the repertoire). Student recitals should not exceed one hour in length, including set up and intermissions.

i. All program and publicity information is due in the main office at least two weeks prior to the scheduled recital and only after the recital hearing is passed. For student recitals, the primary instructor is responsible for the information. The primary instructor will prepare and proof-read all publicity and program information, including the final copy. The music secretary is responsible only for typing the material.

j. All printed programs must be of a specific size (5 1/2 x 8 1/2) as designated by the Department of Music. Forty copies must be given to the Department of Music for inclusion in the annual program books.

k. Performance majors will register for the appropriate MUSA 3101 or 4111 course and music education majors will register for MUSA 2101 during the academic term in which the recital is presented. The recital grade, which is the average of grades given by the jury committee, will be assigned by the appropriate instructor.

l. Music education majors may not give a recital during the student teaching semester.

m. Students must have successfully completed MUSC 2334/2514 and either MUSC 2512 or MUSC 1422 (and appropriate proficiency exams) before presenting a graduation, junior or senior recital.

2. General Student Recitals

Performers will wear appropriate attire for all student recitals.

3. Honors Recitals

a. The Annual Endowed Honors Recital features students who have been awarded endowed departmental scholarships.

b. The Studio Honors Recital showcases outstanding student performers not featured on the Endowed Scholarship Honors Recital.

c. All applied music students are eligible to perform in the Studio Honors Recital.

d. Each faculty member will select one student from his/her studio to appear in the Studio Honors Recital and forward that student's name to the coordinator three weeks in advance of the scheduled recital date. Faculty members are not obligated to select a student if they feel no student is currently qualified to appear in the recital.

If any recital is canceled or postponed, the accompanist, the Music Department Secretary and the Music Department Chair must be notified.

ACCOMPANYING SERVICES FOR STUDENTS

General

1. Accompanist Request Forms are available in the music office and must be submitted to the Staff Accompanist with a copy of the piano part.