Undergraduate Committee* Meeting Minutes

Tuesday, March 10, 2015, 4:00pm, Carroll 2224

Attended by: Laura Agnich, Laurie Gould, Barbara King

1. Welcome
2. New Course Review (Law and Society)
   a. Discussed minor changes to new course review form
   b. Voted and approved the new course
3. Review of Feedback from Last Assessment Cycle Report
   a. Discussed the feedback provided for the last assessment cycle report
   b. Determined to collect 1/3 of course artifacts for the current assessment cycle based on feedback
   c. Discussed the current assessment cycle’s deadlines for findings and final report
4. Preliminary Discussion on Changes to Evaluative Rubric for Program Assessment
5. Ongoing Action Items:
   a. Evaluate the application of learning outcome 3 by interviewing instructors, artifacts, and assignments from CRJU 4632
   b. Assess whether the learning outcome accurately reflects the curricular goals and standards of the department
   c. Edit learning outcomes and evaluative rubric based on prior assessment cycles, interviews with instructors, artifacts, and assignments
6. Next meeting: April 24th at 2:30pm, Carroll 2224
7. Adjourn

*The responsibilities for assessment are subsumed under the undergraduate committee.